

**Budget Review and Development Council (BRDC)
February 20, 2017 2:30-3:30 pm (BA290)**

Minutes

Members in attendance:

Paula Hanson, Co-Chair	Derryle Peace	Matt Wood
Tina Livingston, Co-Chair	Erica Contreras	Randy Harp
Tabetha Adkins	Donna Spinato	Rebekah Cooper, Student Representative
Tomás Aguirre	Brent Donham	Tim Letzring
Linda King	Michael Stark	Mary Beth Sampson
Janet Anderson	Dale Funderburk	Lavelle Hendricks
Tim McMurray	Stephen Starnes	Hunter Hays
Sal Attardo	Tim Willett	
Sarah Baker	Ray Green	

I. Welcome (Tina)

II. Charge for this Fiscal Year (Dr. Keck):

Dr. Keck, Alicia and Dr. Humphreys joined BRDC to discuss budget concerns and propose changes to the initial charge to the committee.

After discussion, the BRDC voted to postpone the following:

- a) *Develop a model for allocating additional operating budget (or one-time funds) campus-wide, taking into consideration the metrics-based operating model for academic departments developed last year.*
- b) *Develop an allocation method for meeting academic priorities as funding becomes available (i.e. faculty lines, adjuncts, summer school, GAs).*
- c) *Based on the strategic plan, allocate one-time seed money (approximately \$400,000) for innovative initiatives that would improve operational efficiencies and/or generate future revenues.*
- d) *Based on the strategic plan, identify a minimum of one percent of the annual budget to fund innovative new initiatives and/or meet University priorities, or if needed, to cover state reductions. Note: If one percent is not needed to cover budget reductions, this recommendation can be based on a reallocation within each division.*

Dr. Keck suggested we continue to discuss merit options (below) and to follow-up with last year's innovation funding to see if any remaining balances could be returned.

- e) Review the option of developing a one-time merit allocation vs. a permanent merit allocation.***